

Services Committee - Guildhall Budget 2023-24  
Saltash Town Council  
For the 5 months ended 31 August 2023

Account	Actual 2022/23	Budget 2023/24	Actual YTD 2023/24	Budget Available 2023/24	Precept 2024/2025	Notes	Budget 2025/26	Budget 2026/27	Budget 2027/28	Budget 2028/29
<b>Guildhall Operating Income</b>										
<b>Guildhall Income</b>										
4200 GH Income - Guildhall Bookings	1,916	10,261	1,383	8,878	2,371	Based on YTD Income	2,544	2,730	2,929	3,143
4201 GH Income - Guildhall Refreshments	342	257	145	112	249	Based on YTD Income	267	287	308	330
4206 GH Income - Guildhall Misc Property Income - (Rename Code Guildhall Photocopying Income)	4	232	2	230	5	Based on YTD Income	5	6	6	6
<b>Total Guildhall Income</b>	<b>2,262</b>	<b>10,750</b>	<b>1,530</b>	<b>9,220</b>	<b>2,625</b>		<b>2,816</b>	<b>3,022</b>	<b>3,243</b>	<b>3,479</b>
<b>Total Guildhall Operating Income</b>	<b>2,262</b>	<b>10,750</b>	<b>1,530</b>	<b>9,220</b>	<b>2,625</b>		<b>2,816</b>	<b>3,022</b>	<b>3,243</b>	<b>3,479</b>
<b>Guildhall Operating Expenditure</b>										
<b>Guildhall Expenditure</b>										
6400 GH Rates - Guildhall	8,608	9,808	9,899	9	10,622	Current YTD + CPI 7.3%	11,397	12,229	13,122	14,080
6401 GH Water Rates - Guildhall	517	847	103	744	909	Current Budget + CPI 7.3%	975	1,047	1,123	1,205
6402 GH Gas - Guildhall	3,819	6,500	756	5,744	5,551	Based on Annual kwh at current rate +15%	5,956	6,391	6,858	7,358
6403 GH Electricity - Guildhall	4,078	13,000	1,055	11,845	6,066	Based on Annual kwh at current rate +15%	6,509	6,984	7,494	8,041
6404 GH Fire & Security Alarm - Guildhall	743	1,396	508	888	1,498	Current Budget + CPI 7.3%	1,607	1,725	1,851	1,986
6408 GH Cleaning Materials & Equipment - Guildhall	1,270	1,129	560	569	1,212	Current Budget + CPI 7.3%	1,300	1,395	1,497	1,607
6409 GH Boiler Service & Maintenance	463	1,135	0	1,135	1,218	Current Budget + CPI 7.3%	1,307	1,402	1,505	1,615
6410 GH General Repairs & Maintenance	2,838	2,838	1,059	1,779	3,046	Current Budget + CPI 7.3%	3,268	3,507	3,763	4,038
6411 GH Entertainment Licenses	0	1,000	0	1,000	1,073	Current Budget + CPI 7.3%	1,151	1,235	1,326	1,422
6412 GH Lift Service & Maintenance	3,691	3,303	1,073	2,230	3,632	Qtrly Maint £671 + £700 for parts. + CPI 7.3%	3,897	4,182	4,487	4,814
6413 GH Refreshment Costs - Guildhall	133	414	117	297	445	Current Budget + CPI 7.3%	477	512	550	590
6414 GH Equipment - Guildhall	176	1,108	0	1,108	1,189	Current Budget + CPI 7.3%	1,276	1,369	1,469	1,576
6418 GH Professional Fees	1,950	10,000	300	9,700	10,730	Current Budget + CPI 7.3%	11,513	12,354	13,256	14,223
6420 GH Legionella Risk Assessment (Guildhall) (Delete Code)	385	500	210	290	0	Testing now being carried out in-house				
<b>Total Guildhall Expenditure</b>	<b>28,672</b>	<b>52,978</b>	<b>15,638</b>	<b>37,340</b>	<b>47,191</b>		<b>50,636</b>	<b>54,332</b>	<b>58,299</b>	<b>62,554</b>
<b>Guildhall Staffing Expenditure</b>										
Guildhall Staffing Expenses	218	454	45	409	488	Current Budget + CPI 7.3%	524	562	603	647
6678 ST GH Staff Training (Guildhall)	76	565	0	565	607	Current Budget + CPI 7.3%	651	699	750	805
Guildhall Staffing Costs	22,634	37,386	9,461	28,174	56,239	PROVISIONAL FIGURE - Awaiting new NJC Scale for 23/24. Figures for 24/25 based proposed 23/24 NJC Scale + similar uplift	59,051	62,004	65,104	68,359
<b>Total Guildhall Staffing Expenditure</b>	<b>22,928</b>	<b>38,405</b>	<b>9,506</b>	<b>29,148</b>	<b>57,334</b>		<b>60,226</b>	<b>63,264</b>	<b>66,456</b>	<b>69,810</b>
<b>Total Operating Expenditure</b>	<b>51,600</b>	<b>91,383</b>	<b>25,144</b>	<b>66,488</b>	<b>104,525</b>		<b>110,862</b>	<b>117,597</b>	<b>124,755</b>	<b>132,365</b>
<b>Total Guildhall Operating Expenditure</b>	<b>51,600</b>	<b>91,383</b>	<b>25,144</b>	<b>66,488</b>	<b>104,525</b>		<b>110,862</b>	<b>117,597</b>	<b>124,755</b>	<b>132,365</b>
<b>Total Guildhall Operating Surplus/ Deficit</b>	<b>(49,338)</b>	<b>(80,633)</b>	<b>(23,614)</b>	<b>(57,268)</b>	<b>(101,900)</b>		<b>(108,045)</b>	<b>(114,575)</b>	<b>(121,512)</b>	<b>(128,886)</b>
<b>Guildhall EMF Expenditure</b>										
6470 GH EMF Guildhall Maintenance	7,290	20,000	335	79,968	0	As Per 5 Year Plan	6,500	6,500	6,500	6,500
6696 ST GH EMF Staff Contingency (Guildhall)	0	739	0	15,399	0		0	0	0	0
<b>Total Guildhall EMF Expenditure</b>	<b>7,290</b>	<b>20,739</b>	<b>335</b>	<b>95,367</b>	<b>0</b>		<b>6,500</b>	<b>6,500</b>	<b>6,500</b>	<b>6,500</b>
<b>Total Guildhall Expenditure (Operational &amp; EMF)</b>	<b>58,890</b>	<b>112,122</b>	<b>25,480</b>	<b>161,855</b>	<b>104,525</b>		<b>117,362</b>	<b>124,097</b>	<b>131,255</b>	<b>138,865</b>
<b>Total Guildhall Budget Surplus/ (Deficit)</b>	<b>(56,627)</b>	<b>(101,372)</b>	<b>(23,950)</b>	<b>(152,635)</b>	<b>(101,900)</b>		<b>(114,545)</b>	<b>(121,075)</b>	<b>(128,012)</b>	<b>(135,386)</b>